

## How to Create an Account & Book an Exam

### Visit [eProctor Canada.com](https://eProctorCanada.com)

From the eProctor Canada Homepage, click "Book an Exam".

STEP  
01



### Create New Account

Scroll to the bottom of the page and click "Create New Account". Complete the online form and click "Register". You will receive an email confirmation to verify your registration. You must verify your registration before proceeding to the next step. Make sure to check your junk folder!

### Login



STEP  
02

Once you have verified your account, go to [eproctorcanada.com](https://eproctorcanada.com) and click "Book an Exam". Use your email address and password to login to eProctor Canada.

STEP  
03

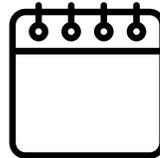


### Book an Exam

Click "Book an Exam". You will be required to fill out the online form. This includes selecting your training provider and the exam you wish to write. Click "Next".

### Select a Date and Time

Available Dates will be bolded on the calendar and times will be available in the drop down box. Select a date and time that works best for you. Click "Next".



STEP  
04

STEP  
05



### Provide Payment & Confirm Order

Provide your payment details. If the cost of your exam is covered by training provider you can skip this step. Please note: This pre-authorizes the charge on your credit card or, puts a "hold" on your credit card for the amount of the exam fee until the exam is approved. If your request is rejected, the funds will be released back to your account. Confirm the exam, date and time are correct and click "Confirm".

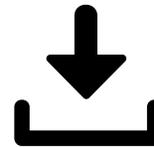
STEP  
06



## Prior to Your Exam

### Run a Speed Test

Prior to writing your exam, complete a [Speed Test](#) in the location you plan to write to ensure your internet speeds meet the requirements to complete your exam with eProctor Canada. eProctor network requirements are: 2.5 Mbps minimum upload /download speeds.



### Download Application

Click "My Dashboard" to return to the Welcome Page. You will see your pending and approved exams here. Click "Download Application". Select the version you require, either Apple or Microsoft by clicking "Download".

## Access Your Exam

### Login to Downloaded Application

30 Minutes prior to your exam, login to the downloaded application. You will login using the email and password you signed up with. You will need to ensure your system is fully functioning by checking your webcam and speed within the application.



### Connect with Proctor and Start Exam

Once you have passed the system requirements, you will be connected with your live proctor who will walk you through the next steps to start and complete your exam. Good Luck!



1-844-595-2561

support@eproctorcanada.com